

APPLICATION FOR ENROLMENT

Absa: Happy Days Acc. 1098250537

l (full name)				
Herein referred to as the "Parent/Guardian"				
Address				
Email		Cell Number		
Apply to enrol my child/ren at Happy Days Kindergarden as from				
1	DOB	. 2	DOB	
Name of Child		Name of Child		
Fee Rate p.m				

1. Application

I agree that I have fully completed and signed Application for Enrolment, Medical Details are true and up to date and that I am responsible for all payments regarding school fees. I acknowledge that Happy Days is a Fee charging school and fees are compulsory.

2. Fees

- 2.1 Monthly fees are payable <u>IN ADVANCE</u> and due no later than the 1st day of each month regardless of absenteeism due to illness, vacations or public holidays. The space that is booked must be paid for. Late fees will incur 10% interest on outstanding balance. Failure to settle fees in full may result in your child being suspended or asked to leave the school.
- 2.2 Fees are payable via stop order, EFT. No Cash accepted. Banking Details: Happy Days Nursery, Absa, BC 632005, Acc.1098250537
- 2.3 Legal Action will be instituted should my fees be in arrears or I fail to give 1 calendar months written notice and not pay the Equivalent fee in lieu thereof. I accept I will be liable for all legal charges incurred for the collection of any outstanding fee.

3. Child's withdrawal from the school

- 3.1 Should I wish to withdraw my child from the school, I undertake to give one calendar months' notice or the fee in lieu of notice.
- **4.** Clothing and items brought to school Please ensure that ALL clothing, personal items, snack boxes, water bottles are clearly marked with your child's name on. Please return any item that has found its way into the wrong bag.
- 5. Communication Each child is required to bring their message book to school daily. Please check daily for info sent home.
- 6. Fees Include Breakfast and Lunch each day, Sleep time mattress and sheets provided, 24 hour CCTV surveillance.
- 6. Illness or disease Children with a fever or vomiting or a contagious disease must be kept at home. A call would be appreciated.
- **7. Immunization** All children are required to be fully immunized before admission to school.
- 8. Medicines Please ensure medicine bottles are tightly shut & clearly labelled with dosage instructions. We do midday meds.
- **9. Registration payments** I agree upon acceptance to Happy Days to 1 annual Fundraiser, DBD workbook fee and a once off Registration fee to be advised telephonically upon enquiry.
- 10.Toys and games of any sort are not to be brought to school from home please. We cannot take responsibility should they get lost.
- **11.School Admission Policy** I agree to abide by this policy which is in place in the best interest of the child and for the smooth running of the school between parents and staff.

Whilst every reasonable care is exercised, Happy Days or the staff can in no way be held responsible for any accidents that may occur whilst in the care of Happy Days or on field trips.

I am fully aware of the above conditions and agree to abide thereby.

Signature		Signature	
Guardian / Father	I.D Number (copy attached)	Guardian / Mother	I.D Number (copy attached)
Office Use Only Completed Application Form	eted Admission Form 🔲 Chi	ild/ren Birth Certificate	Copies of both Parents ID Documents
POP – Enrolment Fee POP-A	nnual Fundraiser Fee	POP – Workbook Fee	Copy M.Cert.(If parents do not share surname)